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SCHOOL CALENDAR 2009-2010 (abbreviated version)

August 9	Orientation for New Students 6 th – 12 th grade
August 12 - 13	Half day of school – 5 th – 12 th grade
August 17	First full day of school
August 18	Meet the Teacher – 9 th – 12 th grade
August 25	Meet the Teacher – 5 th – 8 th grade
September 7	NO SCHOOL – Labor Day Holiday
September 12	ACT
September 17	Parent/Teacher Conferences
September 18	NO SCHOOL
September 25	DLHS Alumni Night
October 10	SAT
October 15	End of 1st Nine Weeks
October 16-19	Fall Break
October 24	ACT
October 30	NO SCHOOL
November 2	NO SCHOOL – Christian Schools In-Service
November 7	SAT
November 25 - 27	Thanksgiving Holidays
December 5	SAT
December 12	ACT
December 14 - 17	Semester Exams
January 4	Teacher In-service
January 5	2nd Semester begins STUDENTS RETURN
January 18	NO SCHOOL – Martin Luther King Holiday
January 23	Homecoming
January 23	SAT
February 6	ACT
February 12 - 14	The Art Event
February 12	NO SCHOOL
February 19	NO SCHOOL
March 5	End of 3rd Nine Weeks
March 13	SAT
March 15 - 19	Spring Break
April 1	Parent/Teacher Conferences
April 2	NO SCHOOL
April 9	NO SCHOOL
April 10	ACT
May 1	SAT
May 14	Baccalaureate
May 15	Graduation
May 18-21	Exams

DAVID LIPSCOMB MIDDLE AND HIGH SCHOOL HANDBOOK

The intent of this handbook is to provide information about the policies of David Lipscomb Middle and High Schools. The following pages will help you, as a student or as a parent of a student, to understand something of the standards that David Lipscomb Campus School seeks to maintain. The faculty and staff are dedicated to ideals of Christian education and seek to help each student realize his/her full potential.

When a student has applied and been accepted by David Lipscomb Campus School, it is understood that the parents and the student have read and accepted the regulations outlined in this handbook and agree to abide by these in full support of the school program from the time of acceptance until graduation or until a student terminates their attendance at Lipscomb.

NOTE: The information contained in this handbook is accurate as of August 1, 2009. The requirements, rules, and provisions stated in this handbook and other publications of David Lipscomb Campus School are subject to change or modification at any time without notice. If changes are made to this handbook prior to its next printing, such changes will be made available in the offices.

Interpersonal Relationships and Dispute Resolution

Administrators, faculty, staff, and parents must build and maintain positive relationships in addressing important matters that affect the lives and well-being of everyone involved as well as the reputation of David Lipscomb Campus School. When issues arise, solutions should be sought that are ethical and acceptable to everyone involved; however, this is not always possible.

When there is disagreement, the principle set forth in Matthew 18:15-16 should be followed. This passage establishes a protocol of going to the source of the issue to seek a resolution first. If the issue is not resolved, then other witnesses or a higher authority should be involved. The institutional structure requires that appeals follow the proper line of authority – teacher, assistant principal, principal, headmaster. During this process it is important that all participants model mutual respect, professionalism, patience, and understanding. It is especially important to maintain confidentiality, avoid gossip, and refrain from publicizing such matters.

THE SCHOOL

MISSION

The mission of David Lipscomb Campus School is to serve students so that they may master knowledge and skills appropriate to them and become Christ-like in attitude and behavior.

HISTORY

The Nashville Bible School was founded in 1891 by two preachers named David Lipscomb and James A. Harding. During the decade of the 1890's, the Nashville Bible School changed locations three times to accommodate its growing enrollment. Students, most of whom were interested in becoming preachers or missionaries, came from almost every southern state to study at the feet of David Lipscomb and his brother William.

The first property actually owned by the school was two and a half acres on Eighth Avenue near the present site of Greer Stadium. Nine thousand dollars was raised to purchase the campus. By 1896 the school had three divisions: collegiate, intermediate, and primary. Most of the primary students were children of faculty members. Although a section of the school equivalent to high school has always existed, there has not always been a strict curriculum and graduation requirements as seen today. In the very early years of the school, high school students selected their own courses and, when they felt ready, they went on to college level courses. High school students lived in dormitories with the college students until the 1950's.

In 1901, David Lipscomb deeded sixty-two acres of his seventy-three-acre dairy farm to the school, and it is the location of the present Lipscomb University campus. On March 4, 1918, the Board of Trustees officially changed the name of the school to David Lipscomb College. The Lipscomb home, known today as Avalon Hall, is still used by the school.

During the 1940's Lipscomb became a four-year senior college. The senior college status necessitated the addition of several new buildings. As the college constructed buildings to meet the new needs of the expanded institution, the Campus School received the benefit of buildings vacated by the college. When the A.M. Burton Administration Building was built, the college left Harding Hall for the high school's use.

The elementary school moved into the old Burton School south of the main campus at the corner of Harding Place and Granny White in September of 1986. It was completely renovated and restored after its acquisition from the Metropolitan Government.

In 1987, Lipscomb moved to university status. The kindergarten was moved from the Maplehurst property to newly-constructed space on the elementary campus. From 1996 to the present, many improvements have occurred at the elementary, middle, and high schools. In addition to the physical plant, many expansions and enhancements have taken place in the curriculum at every level. New methodology and additional faculty and staff provide rich learning opportunities at every level in harmony with biblical teaching. The integration of faith and learning are just as important today as was true in 1891, even though academic opportunities have expanded tremendously.

Purpose of the Middle School

The middle school seeks to be the link between the self-contained classroom in the elementary school with the diversified structure of the high school environment. The right learning environment for these students must be unique for this special period in life.

Middle school students begin to broaden their perception of the world in which they live. Independence, responsibility, decision making, and individualism become integral components in the middle schooler's development. The plea is, "Let me be an individual, but please don't let me be different from anyone else." They are pre-adolescents and the school in which they function must be ready to meet the needs which arise during these transitional years.

David Lipscomb Middle School is committed to the following goals:

1. Providing a strong academic program that allows each student the opportunity to achieve.
2. Providing an environment in which a student can grow "in wisdom and stature and in favor with God and man."
3. Guiding students in formulating values and attitudes that will enhance their lives by making them better servants of others and the Lord.
4. Helping students feel good about themselves as individuals who have personal needs but who also share many social responsibilities.
5. Offering opportunities to explore a wide range of activities from which the student may develop a lifelong personal interest.
6. Encouraging students to think for themselves, to make sound decisions, understand cause and effect and to accept the consequences of the decisions they make.
7. Providing competitive and non-competitive opportunities for spiritual, intellectual, and physical development.

Purpose of the High School

David Lipscomb High School exists so that children may grow into adulthood with appropriate knowledge and skills appropriate as well as Christ-like attitudes and behaviors. The high school offers a rich combination of challenging academic courses, healthy extracurricular experiences, and life-changing service experiences.

Students enter an environment offering many options in high school from a more directed approach in middle school to prepare them for a life of making decisions and determining the course of their own life. Lipscomb is a college preparatory school with all classes directed toward that end. Developmentally it is time for students to have more direct input into decisions affecting them and appropriate for them to learn that benefits or limitations can result from their decisions. Our goal is for students to continue developing their abilities and to use those abilities to advance God's kingdom both while in high school and throughout their life.

GOVERNANCE AND ASSOCIATIONS

David Lipscomb Campus School holds accreditation with the following associations:

- National Christian Schools Association
- Southern Association of Colleges and Schools
- Southern Association of Independent Schools
- Tennessee Association of Independent Schools

In addition, the Campus School holds membership in the following organizations:

- Independent Schools of the Nashville Area
- Tennessee Secondary Schools Athletic Association

Campus School Board Committee

This committee is appointed by the board chairman and consists of board trustees. Its purpose is to represent the interests of the Campus School to the University Board of Trustees.

PTO

The Parent-Teacher Organizations of David Lipscomb Middle and High Schools are composed of parents and teachers who work together for the betterment of Lipscomb and its students.

Booster Club

The Mustang Booster Club is an organization composed of friends of Lipscomb who work primarily in supporting Lipscomb athletic programs and cheerleaders.

Lipscomb provides the necessities to operate its athletic programs. The Booster Club is an organized effort by Lipscomb supporters to provide items not normally affordable, thereby upgrading the quality of the programs.

Moms in Prayer

This is a group of parents who meet weekly to pray for teachers, students, parents, administrators, and our Campus School in general.

ADMISSIONS POLICY

Lipscomb is a college preparatory school and accepts those students of high character who can successfully complete preparatory rigorous program. To qualify as a potential candidate, an incoming student must demonstrate average or above average work, consistently score in the average to high average range on standardized tests, and provide a copy of their birth certificate and their immunization record. In addition, the Admissions Office may request the candidate take a placement test. Also there must not be disruptive behavior that has resulted in suspensions or dismissals. Exceptions to this policy may be made at the discretion of the administration.

Students are expected to live with their parents or legal guardians. Students and their parents/guardians agree to abide by the regulations and requirements of David Lipscomb Campus School as a condition of admission.

Notice of Nondiscriminatory Policy

Lipscomb University, including David Lipscomb Campus School, is a private Christian school open to any qualified student without regard to race, religion, sex, age, color, national or ethnic origin, or disability. Lipscomb complies with all applicable federal and state nondiscrimination laws, and does not engage in prohibited discrimination on the basis of race, religion, sex, age, color, national or ethnic origin, or disability in the administration of its educational policies, programs and activities. This policy includes admissions policies, scholarships and loan programs, employment practices, and athletic and other school administered programs. Lipscomb is affiliated with the fellowship of the Church of Christ. The university is controlled by

a Board of Trustees, all of whom are members of the Church of Christ, and is operated within the Christian-oriented aims and ideals and religious tenets of the Church of Christ as taught in the Holy Scripture. As a religiously controlled institution of higher education, Lipscomb is exempt from compliance with some provisions of certain civil rights laws, including some provisions of Title IX of the Education Amendments of 1972.

Health Record

Students admitted to David Lipscomb must present medical records indicating that they are physically and psychologically capable of attending school and present no hazard to other students. Immunizations as required by the State of Tennessee must be current and an immunization record must be on file by the date of registration.

Community Service Requirement

Beginning with the class of 2010, David Lipscomb High School students will complete a minimum of sixty (60) hours of community service as a graduation requirement. Those students in the 9th grade in the 2006-2007 school year must have fulfilled the new graduation requirement of sixty hours of community service. For a complete description of the service requirement, see the Spiritual Life section on our website.

STUDENT CONDUCT

Christ-like Behavior

Students at David Lipscomb Campus School are expected to be ladies and gentlemen who influence their community for good. Lipscomb is concerned with the student's conduct both on and off campus. When a student makes a mistake, he/she is expected to deal with the problem honestly, correct it, accept the discipline, and get on with life. With regard to behavior, tough love is in effect here. Our goal is to show each student a vision of what they could be and then help them achieve it.

Respect for Property

Students are expected to respect the property of the school and others. Damage of someone else's property will result in restitution by the responsible party. Intentional acts of vandalism are subject to student dismissal.

Respect for Self and Others

Alcohol/Drug Use Policy

David Lipscomb Campus School is extremely concerned about the increasing use of alcohol and other drugs in our society. We are committed to the health and safety of all members of the school community and will take action to safeguard their well being. We seek to enroll and support families who insist on a strictly chemical-free lifestyle for their children. We take steps to promote student welfare by: a) teaching the dangers of substance abuse; b) counseling students involved in substance abuse; and c) disciplining those who endanger themselves and others through substance abuse. The following are examples of the most common ways in which student use of chemicals will be handled by the school. This list should not be taken to be all-inclusive, nor does it limit the possibilities of ways the school might choose to react in an effort to diminish the use of mood altering chemicals.

1. If a student or parent voluntarily seeks help for use of alcohol/drugs before he/she

has been implicated by school personnel or arrested, he/she will be referred for appropriate help. If the student makes satisfactory progress in the help program, the student will not be dismissed for this incident.

2. The school reserves the right to require any student to submit to a drug test. The test will be performed by a school-approved laboratory and may include a complete chemical dependency assessment. All findings and recommendations must be made available to the school. Failure to fully cooperate will result in dismissal.
3. If a student is observed at any time in possession of or under the influence of alcohol/drugs, he/she will be subject to dismissal. If a student is observed on campus or while attending any school activity, on or off-campus, in possession of, or under the influence of alcohol/drugs, he/she will be suspended from school and subject to dismissal. In both situations, the student's school history and behavioral record will bear weight relative to a dismissal decision.

Hazing And/Or "Bullying"

Hazing and/or "bullying" will not be tolerated in the Campus School. This is most broadly defined as the subjection of a person(s) to any situation in which he/she is intimidated, demeaned, humiliated, or caused physical and/or emotional stress. Any type of threat (comments, behavior, cyber-bullying, etc.) will not be tolerated; this includes threatening or harassing behavior.

Sexual Conduct

David Lipscomb Campus School supports Biblical principles of expecting students to abide by a personal policy of abstinence before marriage. Sexual harassment of any kind will not be tolerated. This will include any physical conduct, or verbal innuendo – whether implicitly, or explicitly, sexual in nature – which manipulates, intimidates, controls or in any way creates a hostile/offensive environment for another person.

Tobacco Policy

If a student is caught using or in possession of tobacco, they will be placed in in-school suspension for one day for the first offense, out-of-school suspension for three days for the second offense, and dismissed for the third offense.

Discipline

Demerits may be used as a basic behavior modifier. Upon the accumulation of ten (10) demerits, the student will attend a one-hour work/community service session.

1. Work sessions will meet as assigned. (Detention may be used in the Middle School in lieu of work sessions and may be assigned before ten (10) demerits are earned.)
2. If tardy to the work session, the student will be assessed double work for the tardy time missed.

3. If absent from the work session, the student will be assessed double work time for the time missed, and his/her attendance at Lipscomb will be jeopardized.
4. The student should dress for interior or exterior type custodial work. Any type job that will improve the campus may be assigned.
5. A work detail may be delayed upon prior request of the parent. A second delay will only be allowed in cases of family emergencies. Jobs, retreats, family activities, non-school athletics, etc. are not emergencies.
6. Full cooperation in the completion of the assigned work task is required.

Many forms of discipline are used in an effort to deal with each individual properly. Privilege suspension may be used when privileges are abused. Other types of discipline may be utilized as work is continually done to improve efforts in altering improper behavior. Suspension, probation or dismissal may occur in severe cases.

Once a discipline decision is made, other than dismissal, any questions regarding the decision should be directed to the person who made the decision. If there are further questions, the appropriate coordinator and/or assistant coordinator may be contacted. The Campus School Headmaster should be contacted only after these steps have been taken.

Appeal Process for Dismissal Or Ineligibility To Re-Enroll

If preliminary facts suggest the possibility of dismissal or ineligibility to re-enroll, the parents will be notified and the student will be suspended.

Facts are gathered and confirmed by the appropriate coordinator and/or assistant coordinator while the student is suspended.

If the decision is made by the Campus School administration to dismiss or not allow re-enrollment, the student and the parents of the student are informed that the student has been dismissed (if appropriate, a withdrawal may be suggested).

Parents have 24 hours to request an appeal in writing and submit it to the appropriate principal.

If an appeal is requested, the principal and/or assistant principal assembles an appeals committee composed of four faculty members from the involved school (one of which will serve as facilitator), arranges for a time and location for the appeals meeting, and informs the parents. The parents select one faculty member from the involved school to complete the committee of five. The principal and/or assistant principal will brief the committee.

At the appeals meeting, only the student, parents, committee members and necessary Campus School administration will review the case. The principal and/or assistant principal introduces and presents the case. The explanation is given as to how the decision was reached.

Dialogue among the committee, the child/parents and the administration occurs for as long as the facilitator deems reasonable. Following the presentation of information, the facilitator concludes the meeting.

The administration, parents and child leave the meeting. The committee deliberates, decides and informs the principal and/or assistant principal of their decision. The decision of the committee to uphold, overturn or modify the administration's decision is final.

The principal and/or assistant principal calls the parents and informs them of the committee's decision. The confidentiality of the committee's information and deliberation is critical.

As warranted, appropriate faculty and staff at the discretion of the Campus School administration are informed of the committee's decision.

Senior Privileges and Responsibilities

Seniors are the leaders of the student body and are rewarded as follows:

1. Seniors have their choice of chapel seating within the senior section.
2. Seniors have their own parking area located beside the gym.
3. Seniors may visit the university student center during their lunchtime each Friday. If the student is tardy in returning to his/her sixth period class, the next Friday's privilege will be forfeited.
4. Senior Honors Study Hall is awarded to seniors who for the previous nine-weeks term have fewer than ten (10) demerits, no D's or F's in conduct, no grade below a B-, and fewer than five absences or tardies. This privilege will begin the first nine weeks. These students are not to loiter in the parking lots and gyms, but are allowed to visit the university student center and library. Students may be allowed to leave campus with a signed parental consent form. An unexcused tardy for the next class will result in a one-week's loss of privilege.
5. The school reserves the right to revoke any senior privilege at any time. Cutting class, skipping school, etc. will result in the loss of senior privileges.

Student Organizations and Activities

Policies for Student Activities

1. Since sponsors must accept responsibility for insuring that all activities contribute to the purposes and aims of the school, students must work with them in all activities.
2. Student groups must be under the complete supervision of the sponsor. The sponsor and the administration must approve all programs, projects, and parties in writing.
3. The Chief Financial Officer is responsible for all funds and purchases for clubs or classes. Checks will be issued against club or class accounts upon written request approved by the sponsor and the administration. Forms for this purpose are available in the office.
4. Under no circumstances will the university be obligated to pay for any expenditure not specifically preauthorized by an administrator.
5. Fraternities and sororities are forbidden, and students who attend David Lipscomb High School are forbidden to hold membership.

6. Lipscomb provides many opportunities for social growth. Attendance at social functions that are not sponsored by Lipscomb is the responsibility of the parents. However, parental approval does not invalidate the provisions of this handbook.

Student Employment

Lipscomb students are expected to be full-time students. They are expected to give their best academically, spend time developing spiritually and socially, and contribute to Lipscomb's heritage through extracurricular accomplishments. The school feels it is difficult for students to work during the school week and properly fulfill these obligations. Off-campus jobs will not be considered as an excuse from any school responsibility.

DLCS Personal Appearance Code

The DLCS Personal Appearance Code has a dual purpose: to foster a positive educational environment of high academic standards where students and teachers can focus on learning and to encourage Christ-like attitude and behavior.

Parents are expected to play an active role in the enforcement of the Code. Questions about the appropriateness of particular clothing or personal appearance may be answered by school administrators. Teachers and administrators reserve the right to determine what is appropriate attire or appearance for our educational setting. Inappropriately dressed and/or groomed students may be prohibited from attending class.

There are required and optional items for each student. The optional items are intended to provide variety and are also offered in consideration of various body types. All oxford cloth, knit shirts, and blouses will display the same DLCS logo. All items, unless otherwise noted, must be purchased through Parker Uniforms. Parker clothing items will be available both at their store and on-line. (Incidentally, June and December are 10% discount months at Parker.) Their store is located at 204 Ward Circle in Brentwood. You may purchase clothing on-line at www.parkersu.com using the following DLCS PIN: NA267130. Sweatshirt and fleece items purchased through the Booster Club will be available in August on Registration Days.

Required Attire for ALL Students

Short-sleeved purple knit shirt

Khaki pants – Purchased from Parker or the store of your choice. Pants must be similar in color and style to the traditional khaki pants offered by Parker, with a pleated or plain front. No cargo pants are allowed.

Guidelines for All Students

All clothing must be of appropriate size, worn modestly, and in good repair.

All khaki pants and shorts must be the traditional khaki color; i.e., similar to the traditional khaki color offered by Parker Uniforms.

All pants must have waist bands, should be purchased at the proper waist size so as to eliminate sagging, and must be worn at the waistline. Pants may have a pleated or flat front, be cuffed or un-cuffed, and must be made of cotton or a cotton blend. Cargo pants are not allowed. Pants may not be cut vertically at the hem.

All boys' shirts are to be tucked in and be long enough to remain tucked in throughout the school day.

Girls' jumper, skirt, and skort length must be no more than 3" (three inches) from the top of the knee cap. If you choose to hem the skirt, please leave adequate room for growth.

Belts are required for middle and high school boys. Belts are also required for middle and high school girls when their shirts are tucked in. Belts must be black or brown and may be purchased from any vendor.

For students in grades 5-12, only black, brown or tan closed-toe shoes are permitted. In addition, tennis shoes may be worn that are predominately white, black, or gray, and have matching shoe laces. No heels over 2" (two inches) are permitted. Boots or high top tennis shoes are not allowed with skirts, jumpers, or skorts. Shoes may be purchased from any vendor.

Approved DLCS sweatshirts and jackets may be worn throughout the school day. All other outerwear must be placed in lockers during the school day.

T-shirts and camisoles worn under collared shirts must be white or of the same color as the outer shirt and have no visible lettering. Short-sleeved shirts may be worn with a long-sleeved T-shirt of the same color underneath.

Hair must be clean and neat, and not extreme in color or style. Boys must have hair that is above the collar in the back, no longer than the bottom of the ear, and above the eyebrows. Boys must be clean-shaven and sideburns must not extend beyond the bottom of the ear. Boys are not allowed to wear earrings or fingernail polish. Other visible body art or body piercing is not allowed for boys or girls.

Hats are not permitted during the school day.

Buttons, badges, or pins are not allowed.

All questions and concerns relating to the appropriateness of dress and personal grooming at school shall be determined by the Campus School administration in its sole discretion.

5-12 Boys

Required Attire

Short-sleeved purple knit shirt

Khaki pants – Purchased from Parker or the store of your choice. Pants must be similar in color and style to the traditional khaki pants offered by Parker, with a pleated or plain front. No cargo pants are allowed.

Solid white or black socks purchased from any vendor and clearly visible at all times

Shoes (See Guidelines)

Belts (See Guidelines)

Optional Attire

Khaki shorts (grades 5-6 only) - Shorts may be purchased from Parker or from the store of your choice, but must be similar in color and style to Parker shorts. Cargo shorts are not allowed in grades 5-6.

Long-sleeved white oxford cloth shirt

Long- or short-sleeved white or black knit shirts

Black V-neck sweater

Black sweater vest

Approved DLCS sweatshirt or jacket purchased from the Booster Club

Spirit tie

5-12 Girls

Modesty shorts are required with a skirt or skort

Required Attire

Short-sleeved purple knit shirt

Khaki pants – Purchased from Parker or the store of your choice. Pants must be similar in color and style to the traditional khaki pants offered by Parker, with a pleated or plain front. No cargo pants are allowed.

Solid white or black socks purchased from any vendor and should be clearly visible at all times

Shoes (See Guidelines)

Optional Attire

Khaki shorts (grades 5-6 only) – Shorts may be purchased from Parker or from the store of your choice, but must be similar in color and style to Parker shorts. Cargo shorts are not allowed in grades 5-6.

Plaid uniform box-pleated skirt

Plaid uniform single-pleated skort

White oxford cloth shirt (short- or long-sleeved)

White $\frac{3}{4}$ -sleeved over blouse

Short-sleeved white or black knit shirts

Black cardigan sweater

Black V-neck sweater

Black sweater vest

Approved DLCS sweatshirt or jacket purchased from the Booster Club

Modesty shorts

Spirit tie

Solid black, opaque, non-ribbed tights or leggings (toed or non-toed) purchased from any vendor

Belts (See Guidelines)

STUDENT SERVICES

Early Arrival

Early arrival supervision of our fifth and sixth grade students is provided in the cafeteria beginning at 7:15 a.m. Parents should direct those students who are dropped off prior to 7:30 a.m. to go to this supervised location. Seventh and eighth graders are allowed to wait by their lockers in Harding / Adams Hall.

After School Hours

Since it is not in the best interest of the student, parent, or the school for students to be on campus unsupervised after 3:15 p.m., provision has been made for students who need a place to stay after school hours. This program is directed by an adult and provides supervision for middle school students until 5:30 p.m. The same rules for school behavior apply during extended day hours.

To provide for the safety of middle school students, they are expected to be in extended day by 3:15 p.m. unless they are involved in a school-sponsored activity or en route home. Parents should not allow their middle school children to loiter in Harding/Adams Hall, the Bennett Campus Center (university student center), the Student Activity Center (SAC), or the businesses adjacent to the campus.

The costs for extended day are \$990.00 annually, \$125.00 monthly, or \$14.00 daily.

Health Center/School Nurse

A registered nurse is on duty in the Lipscomb University Health Center each regular school day. A student must have signed consent forms for administration by the school nurse of prescription and non-prescription medication on file with the school nurse. As required by state law, all prescription medications taken by your child during the school day must be administered by the school nurse or by an employee of the school. These medications must be kept in a locked cabinet. The medicine must be in the prescription bottle and a permission slip for that particular medicine must be filled out by the parent/guardian. If this medicine is to be given on a daily basis, the doctor prescribing the medicine must fill out the form. Copies of these forms will be available in the office and in the Health Center. Please return the form to Health Services. All prescription medications must be kept and distributed by the school nurse. The only exception should be either inhalers for asthma or Epi-pens for anaphylaxis (these items must be registered with the school nurse).

On the David Lipscomb Campus School Health Permission Form there is a section labeled, PLEASE LIST ALL MEDICATIONS THE CHILD TAKES. It is imperative in the event of an emergency that we know what medications your child is taking. This information will be held in confidence. Also, the nurse needs to know of any medical conditions that your child may have, such as diabetes or seizure disorder.

If your child is carrying over-the-counter medicines from home (such as Tylenol, Motrin, Pepto Bismol, etc.) to school, please make them aware of the dangers of sharing medicines. A medicine that is appropriate for your child is not always appropriate for others.

If your child has a condition, such as diabetes, it would be beneficial for your child's teachers to have this information. This information would help your child receive the medical help they need in an emergency. It is the responsibility of the parent to notify the teacher.

In the event a student has been found to have an infestation of head lice (pediculosis), the student will be sent home immediately. The parent or guardian will be required to receive training at LU Health Services regarding the best way to remove the lice. Permission to return to school will be determined by the Health Nurse and school administration based on the written policy on file in the Health Center.

Learning Enhancement Program

The Learning Enhancement Program seeks to address needs that are difficult to meet in the regular classroom. It provides on-campus instructional/tutorial programs in many subject areas for students with learning problems or unique learning styles. Individual or small group instruction is provided during study hall or before/after school hours. Students are admitted to this program upon referral from the school principal, parent or classroom teacher. Fees beyond the normal tuition are paid for these services. Small group enrichment programs for middle school students who need extra challenges are periodically offered. ACT tutoring is offered at the high school level. For more information, contact the school principal.

Media Center

Middle School

All media centers on the Lipscomb campus are open to middle school students if the desired materials are not available in the middle school media center. In the middle school media center, all books except reference books may be checked out for one week at a time. Reference books that are checked out are due before the end of the next school day. Overdue books are five cents for the first day, ten cents for each school day thereafter.

All students using any media center should come prepared to work, read, or study. A quiet atmosphere is maintained in the media centers at all times for the convenience of those who wish to study.

High School

All students using the media center should come prepared to work, read, or study. Quiet is maintained in the media center at all times for the convenience of those who wish to study. The media center is open each school day from 7:15 to 3:45, with the exception of Friday when it closes at 3:20. All books (both hardback and paperback) except reference books and books on reserve may be checked out for two weeks. Students must present their student I.D. card in order to check out or renew books. Books are considered overdue the first school day following the due date. Each student will be charged a rate of ten cents per day for each school day (whole or half) that the book is overdue. A rate of \$20.00 per book (with the exception of \$10.00 per book from the Paperback section) will be charged for any lost or unreturned book. Reference books may not be taken from the media center except with special permission from the media specialist or her assistant(s). A student may check out as many books as are desired. Students will not be allowed to borrow money from the media center for copies or computer printouts. Final report cards will be held for students who owe fines to the media center.

Music Academy

The Music Academy at David Lipscomb is a program offering private instruction in a variety of musical instruments and voice. Adjunct instructors who are specialists in their field are secured by the Music Academy Director. Lessons are given primarily in the after school hours at both the Elementary and 5-12 Harding Hall campuses. Students supply their own instruments, though pianos are provided for the actual piano lessons. Tuition is set each semester for a package of 12 lessons. For complete and up to date information on all policies as well as registration forms, visit the Music Academy web page on the Campus School web site music.dlhs.lipscomb.edu or contact the Music Academy Director.

GENERAL POLICIES

School Day

Teachers are on duty for student supervision from 7:30 to 3:15. School begins at 7:45 a.m. and concludes at 3:00 p.m. Students are tardy after 7:45. In order to be counted present for a day, a student must be present for three (3) total hours. Students who are participating off-campus in school related activities under the direction of school personnel during the school day are considered present.

Emergency Closings

The safety of your child is of utmost importance to the school administration. In the event of unplanned school closings or early dismissals, please check the school website, e-News, and local T.V. and radio stations for closing/dismissal information. Additionally, text messages will be sent out through Mustang Alert.

Middle School Attendance

All students are expected to be in class each day at 7:45.

Tardy Policy

Tardies as a result of school activities the night before, oversleeping, recurring traffic problems or other preventable reasons are not excused.

Tardy is defined as arriving to class after the designated starting time.

Students who arrive after the designated time, must "sign in" through the Middle School office.

A student will receive communication from the guidance office after three tardies. If a student has been tardy five times parents will be expected to come to school for a conference with the Administration.

Student records for tardies are reset to zero at the beginning of each nine-week period.

Excused Absences

Excused absences include family emergencies, sickness, and school-sponsored activities. These absences carry no penalty, provided all missed work is made up in a timely manner as determined by the teacher. Physician's statement may be required. All work can be made up with faculty assistance.

Explained Absences

Explained absences are instances where the parents provide a note to the school explaining the absence. Work may be made up but the faculty is not expected to assist. It is the student's responsibility to obtain the assignments and complete the assignments in a timely manner as determined by the teacher. After five explained absences all subsequent absences of the same type will be unexcused.

Unexcused Absences

Unexcused absences are those that are neither excused nor explained. Five unexcused tardies carries the penalty of an unexcused absence. Unexcused absences carry a two-point deduction from the nine-week 100-point average in each class. The second unexcused absence per semester will result in an additional three-point deduction, and the third

unexcused absence per semester will result in an additional four-point deduction. Work can be made up at the discretion of each teacher and without faculty assistance.

High School Attendance

Absence/Tardy Policy

A tardy is defined as "a student not being in the classroom when the tardy bell rings." Each teacher will determine if a tardy to class is excused or unexcused. Students who are tardy to high school must report to the office. Tardies as a result of school activities the night before, oversleeping, recurring traffic problems or other preventable reasons are not excused.

Excused Absences or Tardies

Excused absences or tardies include family emergencies, sickness, and school-sponsored activities. These absences or tardies carry no penalty, provided all missed work is made up in a timely fashion. Physician's statement may be required. All work can be made up with faculty assistance.

Explained Absences or Tardies

Explained absences or tardies are instances where the parents provide a note to the school explaining the absence/tardy. Work may be made up but the faculty is not expected to assist. It is the student's responsibility to obtain the assignments and complete the assignments in a timely manner as determined by the teacher. After five explained absences or five explained tardies all subsequent absences or tardies of the same type will be unexcused.

Unexcused Absences or Tardies

Unexcused absences or tardies are those that are neither excused nor explained. Four unexcused tardies carries the penalty of an unexcused absence. Unexcused absences carry a two-point deduction from the nine-week 100-point average in each class. The second unexcused absence per semester will result in an additional three-point deduction, and the third unexcused absence per semester will result in an additional four-point deduction. Work can be made up at the discretion of each teacher and without faculty assistance. All suspensions, in-school or out of school, are counted as unexcused absences. An unexcused absence from a non-graded class will result in 10 demerits.

All students must present a note in the high school office either prior to or immediately following a tardy or an absence. Parents play a key role in this and are asked to schedule off campus appointments (doctors, dentists, etc.) with this in mind. Attendance in all classes is essential to the instruction process and absences of any kind inhibit the teacher's ability to present the curriculum to all students in the most productive manner. After the fifth absence in a class, the teacher will correspond with the parents and make them aware of the absences. After the tenth absence in a class, an administrator will make contact with the parents. In the event of as many as 15 absences, credit may be withheld for the class.

Identification Cards

For his/her protection and benefit, each student of David Lipscomb Campus School is issued a photo identification card at the beginning of each school year. This card is to be carried at all times and upon request is to be shown to any officer and/or authorized representative or agent of the university or any law enforcement officer of the federal, state, or local government.

Identification cards may be used to purchase lunch by depositing money through Sodexo (966-1825). I.D. cards are also required for admission to school athletic events.

Visitors

Due to Lipscomb's commitment to provide a safe and secure environment for students, all visitors must report to the appropriate school office upon entering the building. Please enter the building using the main entrances of the middle school or high school. For security purposes, most doors to the building will be locked at 8:00 a.m. each day.

Any student from another school must receive permission in the office the day prior to visiting the campus. Visits must be confined to the cafeteria during the lunch period. Only students who have applied for admission to David Lipscomb Campus School are allowed to visit classes with prior approval of the administration.

Computer Use

Students at Lipscomb are provided with access to a wide variety of technology resources. Use of Lipscomb computing facilities is a privilege and students are expected to abide by certain rules of conduct. In general, this requires efficient, ethical, and legal utilization of the network resources. If a Lipscomb user violates any of these provisions, possible consequences may include termination of his/her account and denial of future access.

Ultimately, parents and guardians of minors are responsible for setting and conveying the standards their children should follow when using media and information sources. Lipscomb has taken available precautions to restrict access to controversial and inappropriate materials; however, it is impossible to totally prevent access to such material.

Each student's account is solely for his/her own use. Under no circumstances should a student allow someone else to access his/her account. Passwords should not be written down or told to anyone else. Use of school computing resources is restricted to academic use. Inappropriate use of electronic mail and Internet resources (e.g., chain mail, harassment, vulgar/offensive messages, etc.) is expressly forbidden. No commercial use of the system is allowed. Students may be asked to reimburse the school for excessive non-academic printouts. Network storage space is not provided for students. Flash drives (USB drives, thumb drives) are recommended for storing files needed for class work and for transferring files between school and home. Flash drives should not have copy protection or security access programs installed. Storage of offensive material of any kind is forbidden. Software installed on any school owned resource may NOT be copied under any circumstances. Student network accounts are inactivated during the summer.

Damage to equipment will result in charges to recover costs of repair or replacement of the equipment as well as disciplinary action. Any attempt to breach the security of accounts or files on the system or to disrupt the operation or function of the system in any way will also result in disciplinary action.

Cell Phone Policy

Cell phones are not to be visible and must not produce noise. Cell phone use during the school day is prohibited. Students are prohibited from taking unauthorized photographs or making unauthorized recordings of others. Cell phones are to be kept in the student's locker/classroom cubbie during the school day. If the student removes his/her cell phone from their locker/classroom cubbie during the school day the following will result.

For middle school students the phone will be confiscated and turned in at the school office. The phone must be picked up in the office at the end of the school day. The second infraction will result in five (5) demerits and the parent must pick up the phone at the end of the school day. The third infraction will result in ten (10) demerits; the parent must pick up the cell phone at the end of the school day, and loss of privileges.

For high school students the first infraction will result in five (5) demerits. The second infractions will result in ten (10) demerits and the parent must pick up the cell phone from the school office at the end of the school day. The third infraction will result in twenty (20) demerits, the parent must pick up the cell phone at the end of the school day, and loss of privileges.

Web Page Information

Web page addresses:

- Campus School - dlcs.lipscomb.edu
- Elementary School - dles.lipscomb.edu
- Middle School - dlms.lipscomb.edu
- High School - dlhs.lipscomb.edu

E-mail addresses for faculty and staff - firstname.lastname@lipscomb.edu

Request for Teacher

It is the policy of the Campus School to discourage parental requests for a child to be assigned to the classroom of a specific teacher. At the same time, the school values parental input about the needs, interests, and abilities of children of which the school may not otherwise be aware. Forms to provide this information are available upon request from the Guidance Office and must be returned to the Guidance Office.

It is our goal to provide the maximum opportunity for learning and growth for all children. We will strive to see that each child has an equal opportunity for the best placement.

Tuition

Tuition payments begin on June 1 for the following school year. There are three payment options:

1. Full payment due on June 1
2. Semester payments due on June 1 and November 1
3. Twelve monthly payments due June 1 - May 1

Parents who pay in full or by semester may pay by credit card. A late charge of \$30.00 will be assessed on monthly payments received in the business office after the 6th of each month. Report cards and transcripts will not be released if the student's account has not been paid in full. Applications for re-enrollment for the next academic year may not be approved until all past due balances have been paid. A billing charge of 1.50% per month (18% annually) will be assessed on any remaining balance after term ends.

Unpaid accounts are subject to collection by outside agencies. The parent/guardian is responsible for the payment of all collection costs, including attorney's fees.

If a student withdraws prior to the beginning of school, the deposit and the first month's payment will be forfeited. Tuition will be prorated based on the number of weeks left in the semester for those students who withdraw after August 1.

If your child participates in varsity interscholastic athletics, their tuition must not become 60 days delinquent as required by the TSSAA.

Past Due Accounts Payment Policy

After an account becomes delinquent by more than 90 days, or is 3 months behind in regular monthly payments after the August start date of school, it will be classified on "Financial Probation".

Financial Probation will result in the account being transferred to Lipscomb's Collections Dept. Any account that has been sent to Lipscomb's Collections Dept. will be placed on a special HOLD which will require either mandatory Automatic Bank Drafts or a pre-payment of 3 months tuition. After pre-paying 3 months, the account must be kept current on a monthly basis.

Also, once an account is classified with "Collections/Financial Probation" status, it will begin accruing interest charges at a rate of 1.5% per month on all unpaid balances.

If no payment is received, or, if no pre-approved payment arrangements are set up, or if no monthly payments have started after 3 bills (approximately a 21-day cycle each) totaling 63 days, the account will then be turned over to an external collection agency's letter-writing service. This letter writing service will allow a 30-day time period to make satisfactory payments or set up payment arrangements before becoming an actual collection account -- with collection costs added on to the debt (an additional 50%).

As long as your student is on Hold, no acceptance letters will be sent for the following school year and no transcripts or report cards will be released. Limited financial assistance is available to help some families in need. Please contact Frankie Poole to make adjusted financial arrangements or to learn more about the financial assistance at 615-966-6166 or Toll-Free (800) 333-4358, ext. #6166.

Once payments are received that bring the student's balance back to "current", then the Financial Probation status will be removed.

However, if the same account becomes delinquent for the second time, then the status classification changes to "Double Financial Probation". At this time, the only payment option is forced Automatic Bank Drafts. If any of the automatic bank drafts payments should "bounce", then the account becomes subject to being turned over to a Collection Agency which will add an additional 50% to the total debt owed due to the Collection Agency's collection costs. Also, the Collection Agency will enter a negative entry on to the Credit Report of the person that is financially responsible for paying the student's tuition expenses.

Students with "Double Financial Probation" accounts are also subject to early (mid-year) withdrawal from school. Students who withdraw or are no longer enrolled will likely be sent directly to external collections and their transcripts withheld until account is paid in full.

CAMPUS REGULATIONS

It is impossible to briefly write all regulations of proper behavior. These are five specific ones.

1. Students are to stay on the campus at all times during the school day. The parking lots and university campus are off limits during the school day. Faculty permission is required to visit these areas.
2. Articles are not to be brought to school which may be hazardous or might interfere with the educational atmosphere. This is not limited to but includes IPODs, laser lights, video games, fireworks, water pistols, weapons, knives, lighters, matches, etc.
3. The possession of firearms and/or other lethal weapons and devices is prohibited. It is a felony for any person to possess or carry any firearm, whether openly or concealed. STATE LAW PRESCRIBES A MAXIMUM PENALTY OF SIX (6) YEARS IMPRISONMENT AND A FINE NOT TO EXCEED \$3,000 FOR CARRYING WEAPONS ON SCHOOL PROPERTY.
4. Advertisements or announcements of any type for outside agencies may not be made, distributed or posted on campus without prior administrative approval. Selling or distribution of merchandise without permission is not permitted on campus.
5. Dancing is prohibited on campus and school groups are not permitted to sponsor a dance.

Traffic & Parking Regulations

General Information

1. Lipscomb reserves the right to regulate the use of motor vehicles on the campus and to forbid the use of a motor vehicle by any person whose conduct in any way indicates that he/she is not complying with Lipscomb regulations. The observance of these rules and regulations is indicative of good citizenship on the part of the student or employee of Lipscomb. In addition, all federal, state, and local laws governing the operation of a motor vehicle must be observed.
2. Lipscomb assumes no financial responsibility for theft or damage to motor vehicles or their contents when the vehicles are parked or operated on campus or elsewhere.
3. The registrant of a motor vehicle shall be held responsible for all parking citations issued against the vehicle. Moving violations will be charged to the operator of the vehicle, if known. Otherwise, the registrant of the vehicle will be responsible for the fine.
4. The use of loud mufflers or other unusual noise-making devices on a motor vehicle is not permitted on campus.
5. The speed limit on campus, including Mustang Drive, is 10 MPH. Speeding and/or reckless driving is a violation of safety standards. Improperly starting a vehicle (squealing tires, sliding vehicle, etc.) is a serious safety hazard, and persons responsible will be disciplined and/or cited for the specific violation.
6. A student's possession and use of a motor vehicle on the campus is a privilege, which may be revoked at any time by the Administration. Reasons for revoking the privilege may include, but are not restricted to, the following:

- A. Possession or use of alcoholic beverages or drugs while operating a vehicle. This would follow the action taken by the appropriate administrator.
 - B. Irresponsible operation of a vehicle.
 - C. Leaving the scene of an accident.
 - D. Falsifying vehicle registration or gaining such registration under a false pretense.
7. By registering and/or operating a vehicle on campus, each student grants to Lipscomb the right to search the vehicle with or without the student's or parents' presence. All evidence found in such searches will be normally deposited with the Lipscomb Security and Safety Office. The Vice President and Headmaster of Campus School or the appropriate School Principal will normally issue search authorization. Except under an emergency situation, a vehicle search will be conducted by at least two Lipscomb representatives. A student who refuses permission for a vehicle search is subject to immediate disciplinary action.

Registration

1. Registration of motor vehicles for all students is required beginning with the school year and must be maintained throughout the year. Each vehicle must be registered during the week of academic registration or immediately after the vehicle is brought to the campus, even if it has temporary license plates. Registration of all vehicles is required to operate them on campus.
2. The motor vehicle registration decal must be obtained and completely attached to the outside rear lower left-hand corner of the rear windshield (driver's side) of the vehicle. (A decal affixed by scotch tape is not acceptable.) For convertibles and soft-top Jeeps, the sticker should be affixed to the rear driver's side bumper. The Director of Lipscomb Security and Safety must authorize any exception of this policy. The decal is not transferable and must be on the vehicle that the student drives. Any vehicle without a ticket will be ticketed.
3. Decals are not transferable. Each vehicle operated on campus must have a decal, permanent or temporary. Additional vehicles may be registered, with the appropriate decal being displayed, for the price of one vehicle registration.
4. There are two types of high school student decals:
 - (a) SENIOR decals (Seniors may park in any high school area lot EXCEPT in faculty, guest, reserved, or university parking spaces.)
 - (b) UNDERCLASSMEN DECALS (Underclassmen have the same privileges and restrictions as seniors EXCEPT they may not park in the lot between the high school gym and Granny White Pike. In addition, parking across from Granny White Church of Christ is reserved for high school students and faculty and staff only.)
5. All students operating a vehicle on campus on a temporary basis, as a substitute for a permanently registered vehicle, will be issued a temporary permit upon application to the Lipscomb Security and Safety Office at no charge.
6. Motorcycles, motor scooters, and motorbikes will be registered as motor vehicles, and the decal will be affixed to a prominent place on the vehicle.
7. The vehicle registration fee for high school students is \$37.00 for the year. This fee is charged for the first decal only. All other vehicle registrations are free. All registration

fees and fines are charged to the student's account in the business office. The Lipscomb Security and Safety Office does not accept any monies.

8. Any person who obtains a different vehicle must register it (Online via the University website or at the Lipscomb Security and Safety Office).
9. Temporary registration is required for any vehicle parked on campus. Temporary registration will normally be issued for 1 to 14 days at no charge.

Parking

1. Unless a space is marked for parking, it is not a parking space. The school does not guarantee an on-campus parking space for all registered vehicles.
2. Vehicles blocking driveways, mailboxes, sidewalks, or dumpsters will be cited for illegal parking and/or towed.
3. Vehicles are to be parked within marked spaces and are not to protrude into another marked space.
4. Vehicles parked on the sidewalks along Granny White Pike are subject to being ticketed and/or towed by the Metro Police Department.
5. The Granny White Church of Christ requests students park on the Mayfair Avenue side of the fellowship building. Students are NOT permitted to park next to the building on the north side, or the drive on the south side of the building. Students are not allowed to park in any of the spaces around the Granny White church building marked GWCC as these spaces are reserved for church use only.
6. Merchants across the street request no parking on Granny White south of Morrow Avenue. Violators are subject to being ticketed by Lipscomb Security and Safety and/or towed by the Metro Police Department.

Penalties

1. Registration violations.
 - (a) Failure to register vehicle or decal not displayed -- \$20.00
 - (b) Improper registration or decal not properly displayed/mutilated -- \$20.00
2. Parking violations.

For reserved, faculty spaces, and no parking areas the fines are progressive.

Penalty for FIRST violation -- \$10.00

Penalty for SECOND violation --\$20.00

Penalty for THIRD violation -- \$40.00

Penalty for the FOURTH violation -- \$80.00

Penalty for the FIFTH violation -- \$160.00

Penalty for the SIXTH -- \$320.00

Penalties after sixth violation continue to double per violation.

3. Parking in fire lanes, by a fire hydrant, blocking a dumpster, blocking driveways, mailboxes, sidewalks, traffic or another vehicle or driving on sidewalks or grassed areas:

Penalty for FIRST violation -- \$50.00

Penalty for SECOND violation --\$100.00

Penalty for THIRD violation -- \$150.00

Penalties after third violation continue to increase by \$50 per violation.

4. Moving traffic violations.

Fines are progressive.

Penalty for FIRST violation -- \$50.00

Penalty for SECOND violation -- \$60.00

Penalty for THIRD violation -- \$75.00

Penalties after third violation continue to increase by \$50 per violation.

5. In an effort to prevent a student from accumulating excessive fine balances, once a fine balance reaches \$250, the student and/or his parents will be notified. Should a fine balance reach \$1000, the student's vehicle is subject to being towed at the owner's expense each time it is parked illegally.

Towing

Vehicles parked in fire lanes, by fire hydrants, blocking dumpsters, blocking traffic or where deemed necessary may result in towing of vehicle. Vehicle will be towed at owner's expense. A charge for towing must be paid in cash when the vehicle is picked up. There is a per day storage fee.

Appeals

If a student believes a ticket issued for a parking violation is unwarranted because of extenuating circumstances, an appeal form may be filled out online via the University website. The student will be notified of a decision concerning the written appeal. If that decision is not satisfactory, the student may ask for a date to make an oral appeal with the Traffic Committee. Failure to appear for this hearing constitutes a forfeit of all appeal privileges. The decision of the Traffic Committee is final.

Appeals must be initiated within five (5) school days of the date of the violations. After the five (5) day grace period has expired, the violator automatically loses the right to appeal and the violation fee becomes due. There are no exceptions to this policy.

Lipscomb Security and Safety Office

Accidents, thefts, or any unusual situation or condition should be reported immediately. Lipscomb Security and Safety is located in the basement of Elam near the nurse's office.

- To call Lipscomb Security and Safety – 966-7600
- To report a fire or medical emergency – Call 911; on-campus extension 7600; or 966-7600 from your cell phone.

Be ready to give:

- Your Name
- Phone Number Calling From
- Nature of the Emergency

- Location of the Emergency

STUDENT AWARDS

Middle School

Honor Roll

Students are chosen for the Honor Roll at the end of each grading period. They must have made as many A's as B's in the academic subject areas and have no grade lower than a B-. They must have had no F's in conduct for the grading period.

Principal's List

Students who have made all A's in all subject areas for the grading period and have no F's in conduct for the grading period make the Principal's List.

Special efforts are made to encourage and recognize students who have made the Honor Roll and Principal's List. Those who have made these lists are given special recognition during the school year.

Qualifications For Elections

Because of the high standards of the middle school, grade requirements for positions of leadership and honor shall be an overall average of C. Bible stands alone as a subject, and a student must have a C in Bible to be considered. The average shall be based on the previous semester's grades. Along with the academic requirements, a student running for office cannot receive a 9 in conduct during the previous semester. The School Coordinator and the teachers he so designates to aid him in this regard direct all elections and honors at the middle school.

High School

General Qualifications for Elections

1. Because of the school's desire to see the best candidates for each office selected and because of the demands on student time imposed by leadership positions, minimum grade requirements for positions of leadership and honor shall be a C+ average. Bible stands alone as a subject, and a student must have at least a C+ in Bible to be considered. The average shall be calculated from the preceding semester's grades.
2. Along with the academic requirements, students must present and maintain a satisfactory record in conduct in all classes for the previous semester. A student may not have any F's and no more than one D in conduct during the two grading periods prior to the election.
3. All students must be enrolled at Lipscomb for one semester before being eligible.

Runoffs

1. If a student has 51% or more of the votes, he/she will be declared the winner.
2. If no student gets a majority, runoff elections will be held. The election committee

will determine the number in the runoff.

3. The student receiving the most votes in the runoff will be declared the winner.

Specific Requirements for Certain Positions

Because of the significance of these honors, the following additional requirements are made:

Bachelor of Ugliness and Miss Lipscomb

Only seniors who have been enrolled at David Lipscomb since the beginning of their tenth-grade year and have at least a B average are placed on the ballot. The eleventh and twelfth grade students vote on these honors.

Homecoming Queen

The senior class elects a senior girl with at least a C+ average.

Most Representative

Each class in grades 9-12 chooses a girl and a boy with at least a C+ average. The class president and vice-president are not eligible.

Graduates of Distinction

Seniors who have a C+ average or higher are eligible to be chosen by the faculty as a Graduate of Distinction.

ATHLETICS

Athletics at David Lipscomb Campus School are an important part of the overall educational process. Teams and individuals are challenged to reach their full potential in each sport.

Christ-Like behavior is both modeled and taught by coaches and athletes. Life long values are emphasized as well as the short term goals of fielding competitive teams.

Middle School Athletics

The middle school offers a well-rounded interscholastic athletic program for both boys and girls in the seventh and eighth grades. Sixth graders may be allowed to tryout for some sports. Middle school teams include football, volleyball, wrestling, basketball, soccer, cross-country, track, and cheerleading. Since David Lipscomb Middle School is on the same campus with the high school, an 8th grader may be eligible to compete on some high school teams, although we feel that it is in the student's best interest to participate with their peers.

High School Athletics

David Lipscomb High School is a member of the TSSAA Division I and complies with its requirements. Students receiving financial aid, or whose tuition accounts become 60 days delinquent, are ineligible to participate in varsity athletics.

The athletic program is not a reward for academic excellence or ideal conduct. It is an important part of a well-rounded education. Athletics teach the intrinsic lessons of life that cannot be taught in the classroom and reinforces the lessons that are taught there.

The goal continues to be that of David Lipscomb: "We can recommend no system of education which contemplates not the whole man--which does not regard physical, intellectual, and moral training as indispensable."

Since athletics builds physical, intellectual, and moral strengths, it is considered an important part of Lipscomb's educational program.

"We try to win humbly and would rather lose fairly than to win otherwise."

Lipscomb has a rich tradition in athletics, and every student is urged to enhance that heritage by participating in as many sports as his/her ability allows.

Athletic Personal Appearance Code

While conditioning, practicing or competing both on and off campus all athletes should dress modestly. Female athletes should wear shorts/skirts that are modest in length and loose fitting. Sports bras are to be worn with a shirt. Male athletes are to wear shirts.

Spectator Expectations

We encourage the entire Lipscomb family to demonstrate attitudes and behaviors befitting servants of our Heavenly Father. One "life-building" behavior is the practice of good sportsmanship. Our desire is that everyone (athletes, officials, and fans) who attends an athletic event at Lipscomb be treated the way Jesus would treat them. Please help us follow His gracious example of love, kindness, and selflessness.

FINE ARTS

Genesis 1:1 records that "In the beginning, God created..." and in verse 27, "God created man in his own image..." The Fine Arts Department at Lipscomb is privileged to assist our students as they discover ways in which they are made in the image of God. Just as He created, so we, in His image, are endowed with the gifts that range beyond a merely traditional academic education. In fact, it is through the Arts that we can more deeply touch our own core of God-likeness.

The components of the Fine Arts education at Lipscomb include Visual Arts, Theater Arts and Vocal and Instrumental Music. Students are led in both the appreciation of art for art's sake, and taught skills to pursue artistic expression through the actual creation and/or performance of art, becoming a part of the creative process. These activities range from the curricular to the extra-curricular. However, perhaps the Arts at Lipscomb are best described as "co-curricular", not in competition with a traditional academic program, but rather the completion of a school that seeks to educate the whole child.

SPIRITUAL LIFE

At the Campus School we seek to foster the spiritual development of each child. Our goal is for each student to develop an authentic relationship with Jesus Christ. While we have made deliberate attempts to infuse faith formation throughout our curricular and co-curricular programs, the following are specific ways through which we seek to influence spiritual growth.

Chapel

Each regular school day students meet together for chapel. This time is given to Christian instruction and worship, which may include a variety of activities of interest and value. These are designed to contribute to the total program of Christian education.

Bible Classes

When the founders, David Lipscomb and James A. Harding, opened the Nashville Bible School in 1891, Lipscomb set as its major purpose "to teach the Bible as the revealed will of God to man and as the only sufficient rule of faith and practice . . ." Because the Bible is the heart of Lipscomb's curriculum, each student studies the Bible every school day with the main focus being on life application of Christian principles. Of all the books studied at the Campus School, the Bible best equips the student with the knowledge necessary to build a successful life.